

## Project Plan for Consultation

<p>What is the consultation for:</p> <ul style="list-style-type: none"> <li>- Confirmation of existing policy / decision</li> <li>- Other (please specify)</li> <li>- Implementation of Order</li> </ul>	<p>To consult the public about whether its necessary to introduce a public space protection order to tackle dog fouling, irresponsible dog owners and the use of “Intoxicating substance”(alcohol and so called legal highs) in public</p>
<p>Responsible lead Officer.</p>	<p>Head of street Scene Services – Green Space &amp; Dog Fouling issues</p> <p>Chief Officer for Housing, Community Safety and Partnerships relating to intoxicating substances</p>
<p>Who is to be consulted?</p> <ul style="list-style-type: none"> <li>▪ Eg, customers, non customers, adults, children, older people, disabled people, tenants, residents of a given area. <ul style="list-style-type: none"> <li>○ if children and young people have CRB checks been carried out?</li> </ul> </li> <li>▪ What specific groups of residents should be consulted?</li> </ul>	<p>Park users, parish councils, members, staff, kennel club, police, residents of HBBC, Friends of Hollycroft, BID members</p> <p>Park users, Parish Councils, The Kennel Club, Police</p> <p>None required</p>
<p>Which equalities monitoring form will be used?</p> <p>How will you make sure the consultation is accessible?</p> <ul style="list-style-type: none"> <li>▪ Eg any alternative formats, methods</li> <li>▪ Checked residents listed on the preferred format list</li> </ul>	<p>In addition to website face to face surveys on sites will be conducted.</p>
<p>How will you consult:</p> <ul style="list-style-type: none"> <li>▪ What methods will you use - survey/interview/meeting/focus group/other (see methodologies and audience for guidance)</li> </ul>	<ul style="list-style-type: none"> <li>• Face to face surveys on affected sites</li> <li>• Citizens Panel 1000 properties</li> <li>• HBBC Staff Survey</li> <li>• Friends of Hollycroft Website</li> <li>• Friends of Hollycroft Social Media followers 800</li> <li>• BID members 1000 +</li> </ul>

	<ul style="list-style-type: none"> <li>members</li> <li>• Parish Councils</li> <li>• VSC database</li> <li>• Leicestershire Police website, Facebook and twitter .</li> </ul>
<p>Publicity:</p> <p>How will you tell people about this consultation?</p> <ul style="list-style-type: none"> <li>▪ Eg Newspaper ad, press release, article in the Borough Bulletin, letters, email, meetings, posters, leaflets, website, social media</li> </ul> <p>How will you tell people the results of this consultation?</p> <ul style="list-style-type: none"> <li>▪ Eg Newspaper ad, press release, article in the Borough Bulletin, letters, email, meetings, posters, leaflets, website, social media, committee report, other.</li> </ul>	<p>Press release Website Social media Signage on affected sites</p> <p>Press release Borough Bulletin Website Social Media Committee Report Signage on affected sites</p>
<p>What is the timetable for this consultation?:</p> <ul style="list-style-type: none"> <li>▪ Consultation live date</li> <li>▪ collation of results</li> <li>▪ report and recommendations to appropriate decision making body</li> <li>▪ When will feedback be given.</li> </ul>	<p>8 week Consultation 15<sup>th</sup> January 2016 Data Capture, including demographics Committee report, full council May16 After council agreement</p>
<ul style="list-style-type: none"> <li>▪ What has been done elsewhere?</li> <li>▪ Identify examples of best practice</li> </ul>	<p>PSPO's have been adopted nationally, best practice received from Daventry Council and Charnwood Borough Council.</p>
<ul style="list-style-type: none"> <li>▪ What back ground information needs to be provided to enable participants to give meaningful feedback and make informed decisions?</li> </ul>	<p>Legislation changes, enforcement, current issues.</p>